

SOUTH AFRICAN JOURNAL OF CULTURAL HISTORY

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Example

Figure 5: The ruins of the Zak River church today. (Photo: Doreen Atkinson, 2001)

- **Quotes** are not printed in italics, even if they are in other languages. Quotes three lines and shorter, come in quotation marks within the text. Quotes longer than three lines are indented on the left and do not have quotation marks. Any insert within a quote is enclosed in square brackets.
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Article in a journal, a newspaper or in an Archives Yearbook for South African History

Provide the author's initials and surname, the title of the article followed by a comma, the main title of the journal or newspaper or Yearbook printed in italics, the volume number in Arabic numerals (without the word "vol"), the number or issue in between brackets in Arabic numerals, the year, month and day of the issue and the page number(s).

Example

- LE Hudson & RH Jackson, Mormon pilgrimage and tourism, *Annals of Tourism Research* 19(1), 1992, p 1081.
- Anonymous (or a journalist's name), The Royals arrived, *The Star*, 1947-02-17.
- M Arkin, John Company at the Cape. A history of the agency under Pringle (1794–1815), based on a study of the 'Cape of Good Hope factory records', *Archives Yearbook for South African History* 2 (Cape Town, 1960), pp 189-194.

Shortened references

- LE Hudson & RH Jackson, Mormon pilgrimage..., p 1095.
- M Arkin, John Company at the Cape..., p 119.

Book

Provide the author's initials and surname followed by a comma, and then the title of the book in italics, and the volume number (if applicable) in Roman numerals (without the word "vol"). In parentheses, add the place and the year of publication, separated by a comma. Lastly provide the page number(s).

Example

- LJ Lickorish & AG Kershaw, *The travel trade* (London, 1958), p 18.
- JA Böeseken (red), *Resolusies van die Politieke Raad I* (Kaapstad, 1957), p 218.
- JE Young (ed), *The art of memory: Holocaust memorials in history* (New York, 1994), p 9.

Shortened references

- JA Böeseken (red), *Resolusies*..., p 221.
- JE Young (ed), *The art of memory*..., p 11.

Chapter in a book

Provide the author of the chapter's initials and surname, followed by a comma, and "in" in italics. Add the initials and surname of the author(s) or editor(s), followed by a comma, and then the title of the book in italics. In parentheses, add the place and year of publication, then a comma and lastly the page number(s).

Example

- HC Groenewald & S Makopo, The political song: Tradition and innovation for liberation, in E Sienaert, N Bell & M Lewis (eds), *Oral tradition and innovation: New wine in old bottles?* (Durban, 1991), p 79.

Shortened reference

- HC Groenewald & S Makopo, The political song..., in E Sienaert, N Bell & M Lewis (eds), *Oral tradition*..., p 81.

Unpublished post-graduate dissertations or theses

Provide the initials and surname of the author, the title of the dissertation in inverted commas. Then provide the qualification, and the university where the degree was awarded in parentheses, followed by a comma, the date, and the page number(s).

Example

- BL Michler, "Biographical study of HA Junod: The fictional dimension" (MA thesis, University of Pretoria), 2003, pp 41-43, 45, 48-49.

Shortened reference

- BL Michler, “Biographical study...”, pp 45-47, 51.

Unpublished paper

Provide the initials and surname of the presenter, followed by the title of the paper and a full stop. Add the name of the conference, the place and date where it was held, and the page number if applicable.

Example

- C Hong, Africa in Chinese ancient publications. Unpublished paper, Conference of Blacks and Asians in time and space, Boston University, April 2002, p 4.

Shortened reference

- C Hong, Africa in..., pp 4, 7.

Government/official documents**Example**

- Limpopo Province, Provincial Legislature, T Mufamadi, Limpopo Appropriation Bill, Budget speech delivered by the MEC for Finance and Economic Development, Lebowakgomo, 2004-02-26.

Shortened reference

- Limpopo Province, Provincial Legislature, T Mufamadi, Limpopo Appropriation Bill..., 2004-02-26.

Archival references

Provide the name of the archive in full in the first citation followed by the word “hereafter” and the abbreviation in parentheses. This is followed by a colon, the source, series, and other details of the archival record. In the case of letters, the sender should be separated from the recipient by a dash, followed by the date. In archival references the finding place can be provided in the language the author is writing if it is also known as such in the language used.

Example

- National Archive of South Africa (hereafter NASA), Transvaal Archive Sources (hereafter TAB), LA 1619: EH Bethell, The Blockhouse system in the South African War, Professional papers of the Royal Engineers, 1903, p 286.

Shortened reference only necessary when the file title is elaborate, for example:

- NASA, TAB, LA 1619: EH Bethell, The Blockhouse system..., 1903, p 286.

Interview

Provide the finding place: For example, A van Vollenhoven personal archive (hereafter AVV), researcher NWU Mafikeng Campus, followed by the file name: For example, Oral Archive file 1 (OA1) followed by a comma, then the initials and surname of the interviewee, his/her occupation, the place of the interview, a comma and date of the interview.

Example

- Interview: A van Vollenhoven personal archive (hereafter AVV), Oral Archive file 1 (hereafter OA1), Mr TE Andrews, Researcher, Military Museum Fort Klapperkop, Pretoria, 1990-04-18.
OR
- A van Vollenhoven, personal collection (hereafter AVV), Interview: Mr TE Andrews, Researcher, Military Museum Fort Klapperkop, Pretoria, 1990-04-18.

Shortened reference

- Interview: AVV, OA1, Mr TE Andrews..., 1990-04-18. OR
- AVV, Interview: Mr TE Andrews..., 1990-04-18.

E-mails**Example**

- C Hlongwane collection (hereafter CHC), E-mail conversation with G Groenewald (University of Johannesburg) by C Hlongwane (North-West University), 2014-07-12.

Shortened reference

- CHC, E-mail conversation: G Groenewald (UJ)/C Hlongwane (NWU), 2014-07-12.

Internet

Provide all possible details such as author, a description, the URL (underlined/activated) and the date the site was accessed, all separated by commas.

Example

- J Oosthoek, Environmental history: A transatlantic perspective, conclusion, podcast interview with Donald Worster, podcast 22, 2009-05-26, <http://www.eh-resources.org/podcast/podcast2009.html>, viewed 2010-05-07.

Shortened reference (only the document title and not the web site title)

- J Oosthoek, Environmental history..., 2009-05-26, viewed 2010-05-07.